

**Pacific Islands Forum Secretariat (PIFS)
Pacific Finance for Growth Project P502591**

Draft
**ENVIRONMENTAL AND SOCIAL
COMMITMENT PLAN (ESCP)**

6 May 2024

ENVIRONMENTAL AND SOCIAL COMMITMENT PLAN

1. The Pacific Islands Forum Secretariat (the Recipient) will implement the Pacific Finance for Growth Project (the Project), on behalf of participating Pacific Island countries (the additional Recipients) with the involvement of the Pacific Islands Forum Secretariat, as set out in the Financing Agreements. The International Development Association (the Association) has agreed to provide financing for the Project, as set out in the referred agreement.
2. The Recipients shall ensure that the Project is carried out in accordance with the Environmental and Social Standards (ESSs) and this Environmental and Social Commitment Plan (ESCP), in a manner acceptable to the Association. The ESCP is a part of the Financing Agreement. Unless otherwise defined in this ESCP, capitalized terms used in this ESCP have the meanings ascribed to them in the referred agreement.
3. Without limitation to the foregoing, this ESCP sets out material measures and actions that the Recipients shall carry out or cause to be carried out, including, as applicable, the timeframes of the actions and measures, institutional, staffing, training, monitoring and reporting arrangements, and grievance management. The ESCP also sets out the environmental and social (E&S) instruments that shall be adopted and implemented under the Project, all of which shall be subject to prior consultation and disclosure, consistent with the ESS, and in form and substance, and in a manner acceptable to the Association. Once adopted, said E&S instruments may be revised from time to time with prior written agreement by the Association.
4. As agreed by the Association and the Recipients, this ESCP will be revised from time to time if necessary, during Project implementation, to reflect adaptive management of Project changes and unforeseen circumstances or in response to Project performance. In such circumstances, the Recipients through the Pacific Islands Forum Secretariat and the Association agree to update the ESCP to reflect these changes through an exchange of letters signed between the Association and the Recipient Director of the Pacific Islands Forum Secretariat. The Recipients shall promptly disclose the updated ESCP.

MATERIAL MEASURES AND ACTIONS		TIMEFRAME	RESPONSIBLE ENTITY
MONITORING AND REPORTING			
A	<p>REGULAR REPORTING</p> <p>Prepare and submit to the Association regular monitoring reports on the environmental, social, health and safety (ESHS) performance of the Project, as part of the overall project reporting, including but not limited to the implementation of the ESCP stakeholder engagement activities, and functioning of the grievance mechanism.</p>	Submit annual reports to the Association throughout Project implementation, commencing after the Effective Date as part of the project level reporting.	
B	<p>INCIDENTS AND ACCIDENTS</p> <p>Promptly notify the Association of any incident or accident related to the Project which has, or is likely to have, a significant adverse effect on the environment, the affected communities, the public or workers, including, inter alia, cases of sexual exploitation and abuse (SEA), sexual harassment (SH), and accidents that result in death, serious or multiple injury. Provide sufficient detail regarding the scope, severity, and possible causes of the incident or accident, indicating immediate measures taken or that are planned to be taken to address it.</p> <p>Subsequently, at the Association’s request, prepare a report on the incident or accident and propose any measures to address it and prevent its recurrence.</p>	<p>Notify the Association no later than 48 hours after learning of the incident or accident.</p> <p>Provide subsequent report to the Association within a timeframe acceptable to the Association</p>	
ESS 1: ASSESSMENT AND MANAGEMENT OF ENVIRONMENTAL AND SOCIAL RISKS AND IMPACTS			
1.1	<p>ORGANIZATIONAL STRUCTURE</p> <p>Establish and maintain a Project Management Unit (PMU) with suitably qualified staff and resources to support project implementation. ESHS risks management will be assigned to the Project Coordinator.</p>	Establish and maintain a PMU, as set out in the Financing Agreement. Hire the Project Coordinator no later than 4 months after project effectiveness, and thereafter maintain this position throughout Project implementation.	
ESS 2: LABOR AND WORKING CONDITIONS			
2.1	<p>LABOR MANAGEMENT PROCEDURES</p> <p>Labor risks are assessed as low. The Project will implement PIFS HR system and ESS2 throughout the life of the Project. This includes, inter alia, provisions on working conditions, management of workers relationships, occupational health and safety (including personal protective equipment, and emergency preparedness and response), code of conduct (including relating to SEA and SH), forced labor, child labor, grievance arrangements for Project workers, and applicable requirements for contractors, subcontractors, and supervising firms.</p>	Implement PIFS HR procedures and ESS2 throughout Project implementation.	
2.2	<p>GRIEVANCE MECHANISM FOR PROJECT WORKERS</p>	Grievance mechanism to be	

MATERIAL MEASURES AND ACTIONS		TIMEFRAME	RESPONSIBLE ENTITY
	Establish and operate a grievance mechanism for Project workers, as described in the PIFS HR process and consistent with ESS2.	implemented throughout Project implementation.	
ESS 3: RESOURCE EFFICIENCY AND POLLUTION PREVENTION AND MANAGEMENT			
3.1	WASTE MANAGEMENT PLAN For electronic/electric waste (ICT equipment), end of life waste management should be considered and documented at the time of procurement including requesting that suppliers accept back end of life waste.	Prior to procurement of ICT equipment.	
ESS 4: COMMUNITY HEALTH AND SAFETY			
	This standard is not relevant.		
ESS 5: LAND ACQUISITION, RESTRICTIONS ON LAND USE AND INVOLUNTARY RESETTLEMENT			
	This standard is not relevant.		
ESS 6: BIODIVERSITY CONSERVATION AND SUSTAINABLE MANAGEMENT OF LIVING NATURAL RESOURCES			
	This standard is not relevant.		
ESS 7: INDIGENOUS PEOPLES/SUB-SAHARAN AFRICAN HISTORICALLY UNDERSERVED TRADITIONAL LOCAL COMMUNITIES			
	This standard is not relevant.		
ESS 8: CULTURAL HERITAGE			
	This standard is not relevant.		
ESS 9: FINANCIAL INTERMEDIARIES			
	This standard is not relevant.		
ESS 10: STAKEHOLDER ENGAGEMENT AND INFORMATION DISCLOSURE			
10.1	STAKEHOLDER ENGAGEMENT PLAN PREPARATION AND IMPLEMENTATION Key project stakeholders are defined as the following for each participating country: Ministry of Finance, represented by the Minister for Finance; Central Bank; and domestic finance institutions. Coordination and engagement will be undertaken in line with common business norms and protocols. Key forums for engagement will include the Pacific Economic Sub Committee (PESC) who will meet on a quarterly basis, and the Annual general meeting. Communication between stakeholders will include business reports and analysis, shared via email and hard copy, and decisions will be recorded through meeting minutes and formal reports. Details and communication protocols will be included in the POM and will be consistent with ESS10.	Communication protocol to be included in the POM and thereafter implement the SEP throughout Project implementation.	
10.2	PROJECT GRIEVANCE MECHANISM Establish, publicize, maintain, and operate an accessible grievance mechanism, to receive and facilitate resolution of concerns and grievances in relation to the Project, promptly and effectively, in a transparent manner that is culturally appropriate and readily accessible to all Project-affected parties, at no cost and without retribution, including concerns and grievances filed anonymously, in a manner consistent with ESS10.	Grievance process to be included in the POM and disclosed on PIFS website no later than 5 months after project effectiveness, and thereafter maintained and operated throughout Project implementation.	

MATERIAL MEASURES AND ACTIONS	TIMEFRAME	RESPONSIBLE ENTITY
<p>The grievance mechanism shall be equipped to receive, register, and facilitate the resolution of SEA/SH complaints, including through the referral of survivors to relevant gender-based violence service providers, all in a safe, confidential, and survivor-centered manner. The grievance process will be publically available via PIFS website and will be the responsibility of the Project Coordinator.</p>		